

## Risk assessment template

Company name: WRC

Assessment carried out by: M Selway

Date of next review: Feb 2021

Date assessment was carried out: Nov 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Vehicles colliding in club site</b>	Injury to anyone on site and/or damage to vehicles, trailers or boats	Circulation plan posted on website. A parking attendant is on duty during the Head	None			
<b>Fire in electrical equipment in clubhouse</b>	Smoke inhalation/burnsto anyone in clubhouse	Smoke alarm system regularly tested and maintained. Emergency lighting. Evacuation procedures. Annual PAT of electrical equipment. Regular safety inspections	None			
<b>Fire in electrical equipment in boathouse</b>	Smoke inhalation/burns to anyone in boathouse. Damage to boats	Wiring and fuse boxes updated recently. Annual PAT of electrical equipment. Regular safety inspections.	None			

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		Emergency lighting. Evacuation procedures				
<b>Fire spreading from barbecue</b>	Burns to serving staff	Hoses and valves checked prior to use. Fire extinguisher available				
<b>Launch motor ignites</b>	Smoke inhalation/burns to launch driver	All launches are equipped with a powder extinguisher	Club launch drivers to be trained in use of powder extinguishers	Safety Adviser	2021	
<b>Launch motor fails</b>	Launch strikes bank or drifts downstream	Launches have a regular service. All launch drivers have mobile phones. All launches equipped with a paddle	None			
<b>Petrol in workshop ignites</b>	Smoke inhalation/burns to anyone in workshop	Stored in appropriate containers in a designated flameproof cabinet. Fire extinguisher	None			
<b>Slipway gate swinging loose</b>	Trapping risk to participants	Launch drivers to close and lock gate once launches are in the water	None			
<b>Impacting riggers</b>	Striking riggers while walking and carrying	No talking, not rushing and concentrating. Co-ordination of boating times	None			

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	boats on site					
<b>Impacting bollards</b>	Tripping or stumbling while carrying boat	One person co-ordinates lifts. Concentrate	None			
<b>Poor Manual Handling</b>	Strain or back injury while carrying boats	One person co-ordinates lifts. Ensure sufficient people are available to carry boat	None			
<b>Trapping fingers</b>	Between boat and rack/trestle/landing stage	One person co-ordinates lifts. Concentrate	None			
<b>Struck by a boat being carried</b>	Injury to bystander	Circulation pattern to/from landing stage. Race briefing for competitors. First Aiders on duty	None			
<b>Strong winds blow boat into obstacles</b>	Potential capsize and/or damage to boat	Overhanging branches pruned beforehand Organising Committee reviews weather forecast prior to Head. Emergency Action Plans	None			
<b>Strong river flow pushes boat into obstacles</b>	Potential capsize and/or damage to boat	Overhanging branches pruned beforehand Organising Committee reviews likely river status prior to Head.	None			

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		Emergency Action Plans				
<b>Boats collide</b>	Potential capsize, injury and/or damage to boats	Circulation plan posted on website. Race briefing for competitors. Stage marshals control boats departing and arriving at landing stage. Umpires & Marshals positioned along the course who report to Race Control. Significant time interval between divisions. Emergency Action Plans	None			
<b>Boat capsizes</b>	Potential injury and/or damage to boat	Overhanging branches pruned beforehand Umpires & Marshals positioned along the course who report to Race Control. Emergency Action Plans	None			
<b>Boat carried over Howley Weir</b>	Potential injury and/or damage to boat	Boats prohibited from passing under Howley footbridge. Race briefing for competitors	None			
<b>Collision with non-Head craft</b>	Potential capsize, injury and/or damage to boats	WRC has sole user rights to Mersey. Slipway monitored by stage marshals. Umpires & Marshals positioned along the	None			

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		course who report to Race Control.				
<b>Thunderstorm</b>	Boat struck by lightning	Organising Committee reviews weather forecast prior to Head. Adhere to 30:30 Rule	None			
<b>Cold or wet weather</b>	Rowers suffer hyperthermia	All launches carry safety bags with thermal blankets. Hot showers available at clubhouse.	None			
<b>Delay during severe weather</b>	Rowers suffer hyperthermia	Race Control inform Umpires/Marshals on mitigating strategies. All launches carry safety bags with thermal blankets. Hot showers available at clubhouse.	None			

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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